

# Colette Richardson

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Using my passion for the arts, my energetic and optimistic outlook and my connection with youth, I aim to create opportunities for young people to discover their passion for the arts and learn the skills needed to become emerging professional artists.

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## Skills

- Strong Written\* and Verbal Communications Skills
  - Strong Organizational Skills
  - Passion, experience, and skill working with children
  - Vulnerable Sector Criminal Record Check
  - First Aid Certification CPR/AED
  - Management and Leadership Skills
  - Working Knowledge of Theatre Technology and Production
  - Knowledge of Microsoft Office Suite
  - Fluent in French
  - Training in dance, theatre, voice...
- \*award winning writer

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## Experience

SEP 2021 – JUNE 2019

### Teaching Assistant/ University of Toronto Scarborough

Assisted in delivering course content and marking for two introductory Arts Management courses. Taught weekly tutorials in fall semester, and guest lectured in winter semester. Answered students' questions on course material, university policies and offered guidance both directly and indirectly related to course materials and university experience. Overwhelmingly positive response from students in post-course survey.

SEPTEMBER 2019-PRESENT

### Musical Theatre/Acting Instructor / Stouffville Academy of Music and Dance

and directs children ages 5-15 in Musical Theatre and Acting techniques and styles for both the stage and camera. Responsible for creating curriculum and lesson planning, Chooses and directing material for final performances at both holiday and spring recitals. Responsible for organizing costumes, props, set needs for performances. Manages and looks after students on day of performance. Successfully translated 2021 recital planning into a flexible online format.

JANUARY 2020-JULY 2020

### Music and Dance Instructor / UGOT Active Kids

Executing pre-written lesson plans in music, yoga and dance instruction with students ages 1.5-12 yrs. Travels to various daycares and elementary schools across GTA, arriving at locations punctually. Responsible for organizing and managing personal teaching materials, scheduling, and communicating with company management as well as daycare/school staff members.

JULY 2019- AUGUST 2019

### Performing Arts Instructor / UBC Camps

Organized, managed and ran weeklong day camps in Musical Theatre, Acting and Improvisation for 15-24 children in age groups ranging from 6-15. Wrote, directed, and produced a short presentational piece to conclude each week performed in a working Black Box theatre. Was responsible for logistics, safety, behavior management, instruction, lesson planning, as well as Pre Camp and Lunchtime supervision. Camps were overwhelmingly positively received, with many parents stating their child mentioned Performing Arts Camp as their favourite camp of the summer.

JUNE 2018-JUNE 2019

### Children's Entertainer / Blue Balloon Parties

Managed and ran birthday parties ranging in length from 40 minutes to two hours for between 10 and 30 children ranging in age from 1-13. Ran activities including face painting and balloon twisting, bubbles, games, a magic show and character appearances. Performed as both mascot and face characters (Disney Princesses).

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## Education

SPRING 2022

### BA - Arts Management / University of Toronto

4.0 average, including earning the highest mark in the course for several courses. Consistent Dean's List placement. Hired as a teaching assistant for several first-year courses.

SPRING 2018

### Certificate in Musical Theatre Performance / AMDA, NY

Trained in Song Interpretation, Acting, Voice and Speech, Singing, Music Theory, Ballet, Jazz, Tap, Theatre Dance and Improvisation. Was selected as an exemplary representative of my class on numerous occasions to perform for heads of faculty. Graduated with a 4.0 average.